



Thank you for your interest in becoming a Business Exhibitor at the 2019 Miami-Dade County Youth Fair & Exposition. We are thrilled that you'd like to be a part of one of the largest fair in Florida.

Please review the following instructions carefully.

1. **Application Form:** The application is neither an offer nor a guarantee of space.
 - a. All questions on the application must be answered completely. Be sure the information you give is accurate, as it will be the sole representation of your business for the selection process. Incomplete applications will not be considered or returned.
 - b. The list of products you are requesting to sell/display/promote/give-away must be specific. Do not indicate "etc. or accessories". If a license agreement is issued, it will be assigned on the basis of the list provided, so please be thorough. The Miami-Dade County Fair & Exposition, Inc. ("The Youth Fair") reserves the right, at its sole discretion, to disallow the sale and/or distribution of certain items.
 - c. Any brochures, handouts, catalogs, etc. should be included with this application and must be pre-approved for distribution during the 2019 Youth Fair.
 - d. Make sure to sign the application where indicated.
 - e. A recent photo of your booth(s) is required. Please make sure to include the photo with your application.
 - f. One application per business exhibitor is required.
 - g. Submit the application to Scruz@fairexpo.com or mail to:
Miami-Dade County Fair & Exposition, Inc.
Sylvia Cruz-Alvarez, Concessions Administrator
10901 Coral Way
Miami, Florida 33165
2. **Security Deposit:** Once selected a \$1000 non-refundable security deposit is mandatory to be received with the signed license agreement. Payment must be in the form of cash, cashier's check, money order or check. Balances must be paid in full by the date specified on the license agreement.
3. **Exhibit/Stand Location:** If a license agreement is issued, the location of your booth will be determined by The Youth Fair. However, your preference is important, so be sure to check the appropriate boxes and we will try to accommodate your preference.
4. **Insurance Requirements:** If a license agreement is issued, please follow our insurance guidelines to obtain proper insurance. Subject to approval, The Youth Fair may provide general liability insurance at \$135 for the first space; \$115 for each additional space.
5. **The Shannon Melendi Act:** If a license agreement is issued, companies that will have a presence on the Fairgrounds during the 2019 Youth Fair must comply with the Miami-Dade County Ordinance referred to as the "The Shannon Melendi Act." Each Company must sign and submit The Youth Fair's Compliance Statement certifying that the requirements of the Ordinance have been understood and met. The terms and conditions of this Ordinance will be attached and made a part of your license agreement.
6. **Business Exhibitor Manual:** By signing the license agreement, you are agreeing to print, read and abide by the 2019 Concessions/Business Exhibitor Participant's Manual available on our website www.fairexpo.com.

Application

Please type or print clearly in ink

Person Authorized to Sign License Agreement _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Business Phone () _____ Cellular Phone () _____

Email _____ Web Site _____

On-Site Contact Name _____ On-Site Contact Phone () _____

On-Site Contact Email _____

Federal Taxpayer's ID # _____ How long in business? _____

Business Type:

- Sole Proprietorship
- Partnership
- Corporation
- Other

Have you ever participated in the Miami-Dade County Youth Fair? Please circle one. Yes or No

If yes, what year(s)? _____

List products to be sold, promoted, displayed and/or given away. Be specific, include prices (if you need more space please attach a list). Along with this application please attach brochures, handouts, catalogs, etc. that will best describe your product. Only approved items and/or services will be reflected on your agreement.

Package Pricing for The Marketplace

Lineup Booth:

<input type="checkbox"/> 10' x 10' Deep	\$1,500
<input type="checkbox"/> 20' x 10' Deep	\$3,000
<input type="checkbox"/> 30' x 10' Deep	\$4,500
<input type="checkbox"/> 40' x 10' Deep	\$6,000

Quad Booth:

<input type="checkbox"/> Half-Quad: 20' X 10' Deep	\$4,000
<input type="checkbox"/> Full-Quad: 20' X 20' Deep	\$8,000

Package Pricing for Arnold Hall

<input type="checkbox"/> Lineup 10' x 10' Deep	\$2,500
<input type="checkbox"/> Corner 10' x 10' Deep	\$3,000

All packages include booth space, 30 amp electric service and selling privileges.

Please circle one

Are you a member of the International Association of Fairs & Expositions (IAFE)?	Yes or No
Will you be handing out edible samples to promote your product?	Yes or No
Will you <u>only</u> be taking leads for future business?	Yes or No
Will you be selling product(s)? Note: the current sales tax rate is 7%.	Yes or No

Booth Set Up:

- Backgrounds may extend out from the booth back line no more than 5 feet on each side. From that point to the aisle no partitions or merchandise may extend above 4' in height.
- Exhibitor must finish the back of these 5' extended portions of the exhibit so that these exposed areas will not be objectionable to adjacent exhibitors. No built-up exhibits or other construction shall exceed 8 feet in background height, including company name or other advertising.
- In Arnold Hall there will be partitions from the back wall to the front 4' high x 10' deep. No exhibits and/or signage may be displayed above store fronts.
- The aisles must be kept clear of any and all obstructions at all times. You may not deface the Fair's property by hanging merchandise or displays.

Will you require on-site living quarters? Yes or No
 Mobile Home must be provided by you. Cost is \$19 per foot.
 If so, please indicate length of living quarter _____

Will your stand require running water and/or sewer? Yes or No
 If yes, please indicate all water and sewer needs.

Will your stand require electrical hookup? Yes or No
 If yes, please indicate all electrical needs and list all equipment that you wish to plug in.

References:

Please list two (2) fairs, festivals or shows you have recently participated in.

Event #1 and date: _____ (Please provide booth picture.)

Contact person _____ Phone () _____

Event #2 and date: _____ (Please provide booth picture.)

Contact person _____ Phone () _____

I hereby acknowledge the following: (1) I have reviewed and hereby consent to the terms and conditions of the application instructions; (2) the contents of this Application are true, correct, and complete to the best of my knowledge; and (3) The Youth Fair retains the right to amend its application procedures without notice.

Please print name: _____

Signature: _____

Date: _____

If you have any questions regarding this application, please call the Miami-Dade County Fair & Exposition Concessions Department's office at (786) 315-5161 or email at scruez@fairexpo.com.